



**Department of Finance & Administration
Office of Accounting**

***NON-PAYROLL WARRANT CANCELLATION FORM
(PRIOR AND CURRENT YEAR)***

Warrant # _____

Agency Number _____ Agency Name _____

Reason for Warrant Cancellation _____

Is the warrant to be reissued? ☐ Yes ☐ No

If no, what are the corresponding document numbers? If it is a MIRO document, provide both document numbers. The invoice numbers provided will be used to reverse the invoice if the invoice is to be reversed.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Is this a multi-payee invoice document? ☐ Yes ☐ No

If yes, provide the following information from the invoice document:

_____	Fund
_____	Fund Center (Appropriation)
_____	Vendor Number
_____	G/L Code
_____	Amount
_____	Cost Center
_____	Tax Code
_____	WBS Element
_____	Internal Order
_____	Line Item # from Invoice

Completed By _____ Phone _____

Remit form to:

Office of Accounting, P.O. Box 3278, 1509 W 7th, Room 403, Little Rock, AR 72203

Email: Linda.griffin@dfa.state.ar.us or Melanie.hazeslip@dfa.state.ar.us

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